



REGULAR MEETING MINUTES

September 15, 2025

Uplift Office

Presiding: President, **Carrie Drown**
Recording Secretary: **Jennifer Nicholas**
Parliamentarian: **Carol Coulter**

Carrie Drown: Welcome and Call to Order

Guest Speaker: Bart and Carol Dean, Be Red Cross Ready

Recording Secretary: Jennifer Nicholas

MOTION: I move to approve the minutes of the August 18, 2025, Regular Meeting held at the Uplift Community Alliance office.

PASSED

Officers' Reports

1. President, Carrie Drown – Reporting

- Asked for all new members to stand and introduce themselves.
- An immunization signup list is being passed around for flu and COVID shots at the October meeting. Carrie will check whether a prescription will be required.
- Announced the winner of the first “Wind Beneath My Wings” monthly award to Jean Buckley, who works in Housewares in the Thrift Shop.

2. President--Elect, Merilynn Kessi – Reporting

- Read a touching thank you note from the Refugee Connection to the Uplift Associates for the donation for strollers, car seats and other child related items.

1st VP, Philanthropic Programs, Debbie Smith – Reporting: Barb Sund, Uplift School Kids

- Volunteers will be needed on **Tuesday, 9/23 from 9:30-11:30** to start bagging for the 5,000 students we are serving this school year.

- There are two signup sheets: one (1) for bagging helpers and one (1) for drivers. If you are interested, please sign up for any time or date listed.

3. **2nd VP, Community Relations, MaryAnn Mackley – No Report**

4. **3rd VP, Member Services, Linda Stimpson – Reporting**

- The Newsletter has just been emailed to members.
- New members please complete the questionnaire.
- The new Uplift Service Award plaque is hanging up on the wall.

5. **Treasurer, Peggy Carpenter – Reporting**

FINANCIAL INFORMATION:

	<u>Current Year</u>	<u>Prior Year</u>
Total YTD Ordinary Revenue through 08/31/25	\$ 299,562	\$ 297,331
Total YTD Expense through 08/31/25	\$ 405,445	\$ 466,614
Net Ordinary Income	\$ (105,883)	\$ (169,084)
Total Net Income Including Investment Income	\$ (62,551)	\$ (134,694)
Thrift Shop Revenue for 08/01/2025 – 08/31/25	\$ 234,264	\$ 231,857
Total Cash in Bank Accounts as of 08/31/25	\$ 1,042,473	\$ 1,025,936
Total Invested Assets as of 08/31/25	\$ 656,737	\$ 598,573
Total Cash plus Invested Assets	\$ 1,699,210	\$ 1,624,509

Our return to the community percentage as of 8/31/25 is 79.06%.

The financial statements for the fiscal year ending 5/31/2025 have been audited by Eide Bailly, LLP. The final version of the audit report was presented by the audit firm to the Board at the August Board meeting.

MOTION: I move to increase the 2025-2026 Professional Fees budget by \$5,000 from \$21,200 to \$26,200.

Rationale: Revise expense projections for professional fees to reflect the funds needed for ongoing legal expenses.

PASSED

DISCUSSION: The budgeted “Professional Fees” were allocated for the auditors. Carrie explained the need for legal services related to the required response from ULCA to the National Assistance League letter regarding disaffiliation.

- Revenue and expenses are on track as we are 25% into the budgeted fiscal year.
- Treasurer noted that the voucher approval process is being enforced to require a “level up” signature for credit card charges and reimbursements. All Philanthropic

programs will require VP Philanthropic Programs or her designee to authorize, and other committee chairs or any Board member can authorize other voucher requests. Attach background information and all receipts. Vouchers and back-up can be sent electronically.

Standing Committee Reports

6. Bylaws, Val Mercer – No Report

7. Strategic Planning, Heidi Makowski – Reporting

- Reported that the breakout sessions in June were very productive. The committee compiled all the comments into categories which primarily fell into the Technology, House and Thrift Shop areas. Those three (3) committees have their specific comment lists to review.
- Will post the compiled lists up on two (2) bulletin boards: one each in the office and thrift shop for anyone who is interested in reading the comments.
- Uplift Shopping Events at Old Navy for middle school kids will be in October. Heidi will send out the request for volunteers when the events are scheduled. There are usually 20-25 students in each group. The kids get \$150.00 for clothing and \$125.00 for shoes. The events will be in Salt Lake and Park City from 10 am to 12 pm.

8. Technology, Barb Engen – Reporting

- Stripe and Venmo now have been installed to replace PayPal as a payment option.
- Two (2) additional programs have been installed to replace the current ones that manage our donor and member databases.
- Barb will load the handout information from the Red Cross presentation on the website.

MOTION: I move to approve the purchase of an 83” TV for the Program Office meeting room and a 55” TV for the Board Room, at a total not to exceed \$7,000

Rationale: These monitors will replace the current projector and screen for presentations and other uses. This improvement is in alignment with Technology's goal to streamline our equipment for quality and ease of use for our members.

PASSED

DISCUSSION: The current audio/visual equipment in the office building is outdated and not user friendly. The Technology Committee has researched and discussed options. They have decided to purchase two televisions. The white board in the board room will need to be removed, but we have a movable one for use. After obtaining three bids, they presented their proposal to the Board.

9. Thrift Shop, Stephanie Hatton-Ward – Reporting

- Applications were received and interviews will be starting this week for the open position of Warehouse Worker.
- We have a lot of new volunteers in the Shop so please be patient with them.
- Halloween inventory is out on display and Thanksgiving items will be out in late October. The customers seem happy to have holiday merchandise available already.

10. Uplift Teens, Barb Slater – Reporting

- First meeting went well. There are 26 teens registered. The kids made 240 HeadStart packs and 175 hygiene kits.
- We provide the teens with dinner when they come at 6:00 pm. The committee needs members to provide dinner and dessert for about 20 Uplift Teens in **February, March and April**. Please let Barb know if you want to sign up for one of those months.

11. Uplift Associates, Liz Hendricks – No Report

UNFINISHED BUSINESS: None

NEW BUSINESS:

MOTION: As required by bylaws Article 5 Nominations and Elections, I move to elect voting members Barb Solley, Billie Tolman, Jean Buckley and (alternate) Liz Quealy to serve on the 2026-2027 Nominating Committee.

PASSED

As required by bylaws Article 5 Nominations and Elections, the board elected two of its members and one alternate to serve on the 2026-2027 Nominating Committee: Barb Slater and Debbie Smith and (alternate) Stephanie Hatton-Ward.

ADJOURN

Carrie Drown, President

Jennifer Nicholas, Recording Secretary

2025-2026 Calendar

September 2025

September 8	Board Reports Due
September 10	Uplift Teens, Office 6:00 pm
September 11	Board Meeting, Office 9:30 am
September 15	Regular Meeting, 10:00 am, 9:30 social
September 17	Uplift Associates Meeting, Office 5:00 pm

October 2025

October 8	Uplift Teens, Office 6:00 pm
October 13	Board Reports Due
October 15	Uplift Associates, Office 5:00 pm
October 16	Board Meeting, Office 9:30 am
October 20	Regular Meeting, 10:00 am, 9:30 social

November 2025

November 10	Board Reports Due
November 12	Uplift Teens, Office 6:00 pm
November 13	Board Meeting, Office 9:30 am
November 17	Regular Meeting, 10:00 am, 9:30 social
November 19	Uplift Associates, Office 5:00 pm

December 2025

No meetings	
December 8	Holiday Party & Luncheon, Carmine's Ristorante
December 10	Uplift Teens, Office 6:00 pm

January 2026

January 14	Uplift Teens, Office 6:00 pm
January 19	Board Reports Due
January 21	Uplift Associates, Office 5:00 pm
January 22	Board Meeting, Office 9:30 am
January 26	Regular Meeting, 10:00 am, 9:30 social

February 2026

February 11	Uplift Teens, Office 6:00 pm
February 16	Board Reports Due
February 18	Uplift Associates, Office 5:00 pm
February 19	Board Meeting, Office 9:30 am
February 23	Regular Meeting, 10:00 am, 9:30 social

March 2026

March 9	Board Reports Due
March 11	Uplift Teens, Office 6:00 pm
March 12	Board Meeting, Office 9:30 am
March 16	Regular Meeting, 10:00 am, 9:30 social
March 18	Uplift Associates, Office 5:00 pm

April 2026

April 8	Uplift Teens, Office 6:00 pm
April 13	Board Reports Due
April 15	Uplift Associates, Office 5:00 pm
April 16	Board Meeting, Office 9:30 am
April 20	Regular Meeting, 10:00 am, 9:30 social

May 2026

May 11	Board Reports Due
May 14	Joint Board Meeting, Hidden Valley C.C. 10:30 am
May 18	Annual Meeting & Luncheon Marriott University Park
May 20	Uplift Associates, Office 5:00 pm