POLICIES
OF
UPLIFT TEENS

an auxiliary of Uplift Community Alliance®

Article 1 Name

1.01 Name. The name of this auxiliary is Uplift Teens, an auxiliary of Uplift Community Alliance (hereinafter referred to as the "organization").

Article 2 Purpose and Policies

2.01 Purpose. The purpose of this auxiliary shall be to support the organization's mission, philanthropic programs and activities.

2.02 Policies. The auxiliary shall be governed by these policies. These policies shall not conflict with the bylaws, standing rules or policies of the organization.

Article 3 Membership

3.01 Composition. Uplift Teens members are nonvoting members of the organization. Uplift Teens membership shall be limited to young people in the seventh (7^{th}) through twelfth (12^{th}) grades and young people in a similar age range as the specified grades.

3.02 Responsibilities and Standards. Members shall:

- comply with the responsibilities and standards of membership as stated in the organization's Bylaws.
- maintain conduct that enhances the image and reputation of the organization
- behave in a civil manner
- support the harmony, mission and welfare of the organization
- comply with the organization's conflict of interest and disclosure policy.

The organization's Board of Directors, hereinafter referred to as the Board, has the right to revoke the membership of any member who, after allowing the member to be heard, the Board determines has not complied with the responsibilities and standards of membership.

3.03 Orientation. New members shall be given information about Uplift Community Alliance and its auxiliaries.

3.05 Membership Responsibilities.

(a) Philanthropic Responsibilities. To assist in the organization's and Uplift Teens' programs and projects.

(b) Service Responsibilities. To assist in the organization's activities when deemed appropriate by the Uplift Teens Auxiliary Chair and/or the organization's First Vice-President, Philanthropic Programs Chair.

(c) General. Annually, each Uplift Teens member shall have a current Uplift Teens Auxiliary Consent Form on file with the Uplift Teens Auxiliary Chair.

Article 4 Leadership Team

4.01 Leadership Team. The leadership team shall be composed of teen leaders, the Uplift Teens Leadership Chair and the Uplift Teens Leadership Vice Chair appointed by the Uplift Teens Auxiliary Chair based on involvement. The Uplift Teens Auxiliary Chair shall attend leadership team meetings in a voting capacity.

4.02 Powers. The leadership team shall be subject to the powers and functions as prescribed by the policies.

4.03 Standards. The leadership team shall have the power to establish and maintain standards.

4.04 Management. The leadership team shall have the responsibility for the general management of the auxiliary and the power to act for the auxiliary between meetings of the membership.

4.05 Terms of Office. Members of the leadership team shall hold office for a term of one (1) year or until their successors are appointed and assume office by September 1

4.06 Vacancies. The Uplift Teens Auxiliary Chair shall appoint a member to the Uplift Teens Leadership Team in the event of a vacancy.

Article 5 Officers and Their Duties

5.01 Uplift Teens Leadership Chair. The Uplift Teens Leadership Chair shall:

(a) Attend and participate in a project selection meeting prior to the first Uplift Teens meeting of the calendar year.

(b) Preside at meetings of the leadership team and membership;

(c) Make a special effort to meet new members and make them feel welcome;

(d) Help the Uplift Teens Auxiliary Chair when needed.

5.02 Uplift Teens Leadership Vice Chair. The Uplift Teens Leadership Vice Chair shall:

(a) Fill in for Uplift Teens Leadership Chair, when needed;

(b) Distribute and collect attendance sheets at meetings and give them to the Uplift Teens Auxiliary Chair.

5.03 Presiding Officer of Meetings. In the absence of the Uplift Teens Leadership Chair and Uplift Teens Leadership Vice Chair, the Uplift Teens Auxiliary Chair shall preside over meetings.

Article 6 Meetings

6.01 Regular Meetings. Uplift Teens' meetings shall be held on the second Wednesday of each month in September, October, November December, January, February, March, and April; no meetings will be held in May, June, July, and August unless otherwise directed by the leadership team.

Article 7 Finance

7.01 Dues and Fees. Annual dues shall be payable by November 1.

Dues:	Twenty-five dollars	$ 25

Dues are waived for new members joining January 1 through May 31.

7.02 Budget. The Uplift Teens Auxiliary Chair shall submit a budget request for the following year to the Finance Chair as requested.

Article 8 Policies and Amendments

8.01 Amendments and Revisions. These policies may be amended or new policies adopted at any regular meeting, or at any special meeting called for that purpose, provided that the changes have been approved by the Uplift Community Alliance Board.

8.02 Conforming. When amendment of these policies shall become necessary by action of the organization, the auxiliary is authorized to conform these policies in accordance therewith, and such amendment shall have the same force and effect as if adopted by the members of the auxiliary in accordance with the provisions of **8.01** of this Article.

8.03 Filing. Current policies shall be on file with the organization.